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## GROUNDS MAINTENANCE SOG

### SCOPE

This guideline shall apply to all members of the Stoney Point Fire Department (SPFD) and shall be adhered to by all members that are responsible for conducting grounds maintenance.

### PURPOSE

To establish a standard for maintaining the fire departments grounds and surrounding areas.

This will enable the Stoney Point Fire Department to maintain the proper documentation required by OSHA, and to ensure that all grounds are properly maintained to comply with NFPA 1500 Chapter 7.

### GUIDELINES

Tasks are listed and explained in the shift supervisors log book.

Tasks are to be completed in the allotted monthly or weekly time frame. Each shift leader will be responsible for ensuring tasks are being completed and recorded properly in the log book.

Additions to the maintenance schedule will be added as needed after being approved by the Fire Chief. It is the responsibility of the day time supervisor to schedule any further maintenance such as painting or grounds upgrades.

- It shall be the responsibility of each **Shift Leader** to ensure that each station within the Stoney Point Fire District is maintained in a manner consistent with general cleanliness standards.
- The Shift leader should report all safety and maintenance concerns regarding building and grounds immediately to the Station Maintenance Officer or directly to a Chief Officer for corrective action.

Policy Number  
**6A.001**  
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