



BUILDING MAINTENANCE SOG

SCOPE

The purpose of this guideline is to provide for the general upkeep, housekeeping and repairs for the Fire Stations within the Stoney Point Fire District.

PURPOSE

To provide the minimum expectations for all department personnel to maintain the Fire Station in an acceptable operational and safe condition.

General Guidelines

- General housekeeping is the responsibility of all firefighters.
- The station and grounds should be kept clean and orderly at all times.
- **No personal vehicular parking shall exist as to hinder the ingress/egress of any Fire Apparatus.**

Procedure

It is the policy of the Stoney Point Fire Department to keep the building and grounds in a neat, clean and orderly fashion. The station represents our home and although it is a public building, it should be treated in a manner which provides a positive experience for everyone that works and visits either station.

- The building and contents will be treated with respect and anyone causing damage to the building or contents **shall report the damage to Shift Leader or Chief Officer.**
- No Fire Department property shall be borrowed or loaned out without an Equipment Loan Form being completed, signed and turned in. (Located in Radio Room)
- Equipment and supplies should be stored in designated cabinets or storage areas. Products should not be stored in such a way that they will interfere with clear passage or create a falling or slip hazard.

Policy Number
6A.002
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